

KEY CARD RENEWAL

The mulch/recycling area key cards must be renewed yearly. We will start taking the \$5.00 payments for yearly renewals on December 1, 2018. Cards will be deactivated on January 14, 2019, unless renewed before that date, no matter what date they were activated. It is not necessary to pay the renewal fee between December 1 and January 14, you can reactivate your card at any time after that by paying the renewal fee (unless deactivation was due to a violation of the rules), just remember to do it before you need to use your card again.

The only things required to keep your card activated or to reactivate your card are **the \$5.00 fee** (which can be paid at, or mailed to, the township office at 2501 East Third Street, Williamsport); **the number on the key card** (see photo above); and **the address associated with the renewal**. Make sure you include all of this information if you mail in your payment. After January 7, 2019, please allow a week to process your renewal if you are paying by mail.

We would like to thank everyone for their cooperation with the new security gate and key card program. The gate has helped keep out many people who were using the mulch pile area illegally and has also cut down the amount of garbage being dumped. If you see anyone not following the rules please get their license plate number, the make/model of car if possible, and the time, and report it to the township office at 570-323-6151.